

# Bank Secrecy Act Compliance Specialist (BSACS) Recertification Requirements and Guidelines

## Summary of the Recertification Process

- BSACS designations must be renewed every 3 years.
- Thirty (30) credits of continuing BSA/AML/ compliance education are required for recertification. All credits must be earned within the three-year recertification period.
- A 30 question recertification exam consisting of T/F and multiple choice questions must be passed with at least 70%.
- There is a \$118 recertification fee.

## Steps to Recertification

- Step 1** Complete 30 credits of continuing BSA/AML compliance education during your three-year certification period. You earn **1 credit per hour of class**.
- Step 2** An e-mail alert will be sent to you the year before your certification expires.
- Step 3** Order your BSACS recertification application online at <http://buy.cuna.org/detail.php?sku=27594P>. Write in your qualifying continuing BSA/AML compliance education units on the application. (See table below for qualifying education.) Include copies of either the program agenda or attendance certificate with the signed and dated application.
- Step 4** Your application and education units will be reviewed by CUNA staff. If all the units are approved, your application for recertification will be processed. If the units do not qualify, you will be notified and asked for additional units.
- Step 5** Your Recertification Certificate will be printed and mailed to you.

CUNA Courses and Events	Units Earned
CUNA Bank Secrecy Act Conference	30 credits
CUNA Bank Secrecy Act eschool	30 credits
BSA for staff webinar	1 credit per hour of training
BSA for Directors webinar	1 credit per hour of training
Educational Programs Sponsored by CUNA/Leagues/Credit Unions	
Bank Secrecy Act Training	1 credit per training hour
Educational Programs Offered by Other Groups	
Attend other BSA/AML courses, sponsored by non-degree granting institutions, professional or trade associations, business organizations, government agencies, voluntary non-profit agencies, or independent seminar producers.	1 credit per training hour
Act as Instructor/Speaker at programs sponsored by organizations listed above or as a speaker on credit union BSA/AML compliance issues. <i>Units are for hours teaching/speaking, not for preparation time.</i>	2 credits per hour of instruction

## FOR MORE INFORMATION

Visit [buy.cuna.org](http://buy.cuna.org) and enter **27594P** in the Product Finder or contact:

- Laura Varela at 800-356-9655, ext. 4120 or e-mail [lvarela@cuna.coop](mailto:lvarela@cuna.coop)
- Jan Vogel at 800-356-9655, ext. 4069 or e-mail [jvogel@cuna.coop](mailto:jvogel@cuna.coop)